

## **Undergraduate Course Withdrawal Policy**

No grade penalty is assigned for dropping a course on or before the last business day prior to the opening of registration for the following term. A student who withdraws from a course prior to the 15th class day during fall or spring semester will have no grade assignment; however, after the first 15 days a W (Withdrawn Passing) grade will be recorded for the course. For the summer terms, all withdrawals with no W grade assignment must be processed prior to the fifth class day.

A course may be dropped with a W after the withdrawal deadline only under unusual conditions such as serious illness of the student, serious illness or death of a member of the student's immediate family or other seriously disruptive circumstances. When approval for dropping the course under such circumstances is granted by the student's dean, a W may be assigned only when the instructor indicates that the student is clearly passing the course. Otherwise, a grade of WF (Withdrawn Failing) is assigned.