

Student Organization Web Space Policy

I. POLICY STATEMENT

Auburn University makes web space available to Student Organizations that are recognized by the Division of Student Affairs and are in good standing. In addition, Student Organizations may be granted permission to use other central computing resources.

II. POLICY PRINCIPLES

Every Student Organization in good standing may have a public web presence established by the Division of Student Affairs. This policy provides a means for Student Organizations to request access to Auburn University computing resources including web space on Auburn University servers. It also outlines the Information Technology responsibilities of Student Organizations.

III. EFFECTIVE DATE

Original undated, Revised January 19, 2017

IV. APPLICABILITY

This policy applies to all Student Organizations.

V. POLICY MANAGEMENT

Responsible Office: Office of Information Technology (OIT) and the Division of Student Affairs

Responsible Executive: Chief Information Officer and the Vice President for Student Affairs

Responsible Officer: Executive Director of OIT and Vice President for Student Affairs

VI. DEFINITIONS

Student Organization: A group of students that presents itself as a part of Auburn University and has met the organizational criteria established by the Division of Student Affairs.

Good Standing: A Student Organization is in good standing if it has met annual requirements outlined by the Division of Student Affairs

VII. POLICY PROCEDURES

- A. Requests from existing Student Organizations for access to Auburn University computing resources should be made to the contact located on the following website (<http://www.auburn.edu/oit/webdevelopment>) and must come from the Student Organization president or advisor. Information about these available resources is listed on the same website.
- B. Groups wishing to be recognized as Student Organizations should contact the [Division of Student Affairs](#).
- C. The Student Organization's web page and use of any Auburn University computing resources should conform to all applicable Auburn University [Information Technology policies](#). Failure to conform to these policies will be grounds for denying web space for the Student Organization.
- D. Files stored in a Student Organization's web directory should relate directly to the Student Organization.

- E. Space on Auburn University web servers is limited. Large video and audio files should be embedded or streamed from another source.

VIII. SANCTIONS

If a Student Organization fails to meet the Division of Student Affairs yearly requirements to remain listed as an active organization or fails to conform to Auburn University's Information Technology policies, the Student Organization's web space may be removed or suspended. Requests for reinstatement of the web space should be submitted to the Division of Student Affairs.

IX. EXCLUSIONS

Requests for exclusions must be approved by the Executive Director of the Office of Information Technology and the Vice President for Student Affairs.

X. INTERPRETATION

The Chief Information Officer and the Vice President for Student Affairs have the authority to interpret this policy.

REVISED: January 19, 2017