

F- 4. POLICY ON TRUSTEE ADMINISTRATION COMMUNICATIONS

While the Board of Trustees has the constitutional duty to manage and control the University, it discharges that responsibility by establishing policy and selecting the President, who implements that policy and administers the University accordingly. In order for the President to successfully accomplish that charge, it is imperative that a clear process for communications be established between the Board of Trustees and the administration.

Discussions concerning policy issues and operational activities related to implementation of such policies between Committee Chairs or Lead Trustees, on the one hand, and administrative staff, who are within that Board Member's assigned area of responsibility and who are the senior most administrators in a given operational area of the University, on the other hand, are permitted and should generally be conducted at the direction or with the consent of the President or his duly-authorized representative.

Any other discussions concerning policy issues between Board members, on the one hand, and other administrative staff, on the other hand, should only occur within the context of committee or Board meetings at which the President or his duly authorized representative is present.

Discussions outside of that context pertaining to issues which fall within the business responsibility of staff members shall be coordinated with the President's office so that the President is aware of the discussion and the issues involved and can take part in the discussion if he or she so desires.

ADOPTED: July 23, 2001

REAFFIRMED: May 7, 2004

REAFFIRMED: June 19, 2009

REVISED: February 9, 2018