

AUBURN UNIVERSITY

Graduate School Policy on Transfer of Credit from Other Institutions

Graduate credit taken in residence at an international institution or at a regionally accredited U.S. institution may be transferred when recommended by the student's major professor, advisory committee, graduate coordinator, and when also approved by the dean of the Graduate School. Such transfer credit must fall within the time limits of the degree. Students seeking transfer credit must provide documentary evidence showing that the course is comparable to similar graduate courses at Auburn University and relevant to the student's plan of study. Students must also provide an official transcript showing credit earned for the course. No prior commitment is made concerning whether transfer credit will be accepted.

The total number of credit hours that may be transferred from another accredited institution towards a master's, education specialist, or doctoral degree varies by program and may be no more than 50% of the total credit hours for the program. Such transfer credit 1) must fall within the time limits of the degree; and 2) must be approved by the advisory committee and the Dean of the Graduate School.

In the case of graduate degree programs offered through joint, cooperative, or consortial agreements, the student must earn a majority of credits from the participating institutions. No transfer credit will be approved without an official transcript. No course on which a grade lower than B was earned may be transferred. Additionally, credit will not be allowed if the combined GPA on graduate work taken at other schools is less than 3.0 on a 4.0 scale, nor may transfer credit be used to improve the GPA on courses taken at Auburn University.

Students who are admitted to a graduate certificate program may use a limited amount of course work taken at another accredited university to meet certificate requirements, with the approval of the program faculty and the Graduate School.* The total number of credits transferred shall not exceed 40% of the total required for the Certificate. Total credits allowed to transfer may be less as determined by the Certificate Program. Such transfer credit must fall with the time limits of the certificate program. Students must provide an official transcript showing credit earned for the course and documentary evidence that the course is comparable to similar graduate courses in the certificate program at Auburn University. No course on which a grade lower than B was earned may be transferred.

*A student may not use the same graduate course for both undergraduate and graduate credit.

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