Auburn University
Policy on Tent Usage

Policy Statement: This policy provides an understanding of how the usage of tents for outdoor entertainment events on Auburn University’s campus is permitted to ensure proper safety precautions are adhered to, and to protect/preserve University property and activities.

Policy Principles:

- It is understood that by conducting an outdoor entertainment event, the permit holder fully agrees to the terms of the Risk and Indemnification Agreement.

- Tent site locations are limited by available space, campus construction and availability for specific events. Tents request are allocated on a first come first serve basis, with priority going to University sponsored and funded events.

- Tent Users are expected to safeguard against injury and loss of life due to penetrating underground utilities with equipment or stakes.

- Tent Users are expected to protect the campus infrastructure from costly damage and interruption of utility services to University and general public.

- Adherence to all Rules and Regulations associated with the use of tents on campus is expected.

Types of Temporary Tents Covered:

- A Tent Permit is required for all tents that exceed 399 square feet or any tent that has anchoring stakes 12 inches or longer.

- This includes simple pop-up tents joined together which exceed 399 square feet when joined together not observing the required 12' fire lane between tents.

Time Period of Tent Erection

Tent Permit Requests must be submitted seven (7) business days prior to date tent will be installed. The temporary commercial tent must not be erected more than two (2) days prior to the event (noon on Thursday for a Saturday game) and must be removed not later than one (1) day after the event. Pop-up tents may not be erected until 4:00 PM on Friday before the game.

Beginning in 2011, commercial tent sites are no longer available on Nichols and Wallace lawns. Exception to Nichols lawn rule applies to Reserve Officer Training Corps.

Authorized Tent Locations

Non Auburn University Affiliated Requests: Within the boundaries of Magnolia Ave, College St, Samford Ave, and Wire Road there are nine (9) designated spaces which the public may be authorized to use during Football Gamedays.

These spaces are located at the:
- Southeast corner of Donahue Drive and Magnolia Avenue;
- Southwest corner of Mell Street and Thach Avenue, and the
- Northwest corner of Duncan Drive and Samford Avenue.
These sites may be assigned to local tent rental companies to ensure that the tents are erected by qualified personnel and are in compliance with all criteria and regulations. Areas outside these boundaries will be approved on a first come first served basis.

**Auburn University Affiliated Requests:** Auburn University requests for tent permits will follow these same policy procedures. The requested location for the tent site will be approved on an as requested basis.

**Auburn University Athletic Spaces:** Requests for areas under the control of the Athletic Department will use the [Tent Permit Request form](#) and request will be routed to the Auburn University Athletic Department for approval.

**Location of Underground Utilities**
Prior to erection of any tent underground, utilities are must be located and properly marked. It is the responsibility of the tent erection personnel to ensure this has been completed. The University will provide locating services which must be requested 7 days prior to the installation of the tent. The work order is included as part of the Tent Permit, questions regarding location services should be directed to 334-703-0615.

**Click to Apply for Tent Permit**

**Outdoor Amplified Sound Policy and Permit**
Tent users are expected to adhere to the [Auburn University Outdoor Amplified Sound Policy](#).

Questions regarding amplified sound permits should be directed to 334-703-0615 or 334-844-8584.

**Click to Apply for Amplified Sound Permit**