

CLERY ACT COMPLIANCE POLICY

I. POLICY STATEMENT

It is the policy of Auburn University to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092(f), as amended (the "Clery Act"), and its implementing regulations at 34 C.F.R. 668.46 (the "Clery Regulations").

II. POLICY PRINCIPLES

1. The Clery Act is a federal law that requires Title IV federally subsidized institutions of higher education to disclose certain crime, fire, and safety information in publicly available documents. Auburn University is committed to providing a safe and secure learning and working environment, consistent with its obligations under the Clery Act.
2. In accordance with the Clery Act and Clery Regulations, the university strives to provide students, faculty, and staff with access to accurate information about crimes committed in the university's Clery Geography; access to university-wide security and safety policies and related local campus procedures; and a reporting process for victims and witnesses that maintains confidentiality to the extent university policy and federal, state, or local regulatory requirements allow. The university is committed to protecting the privacy of individuals involved in the reporting, investigation and resolution of incidents of crime.

III. EFFECTIVE DATE

September 27, 2019

IV. APPLICABILITY

This policy applies to all Auburn University campuses.

V. POLICY MANAGEMENT

Responsible Office: Department of Campus Safety & Security

Responsible Executive: Executive Vice President

Responsible Officer: Executive Director, Campus Safety & Security

VI. DEFINITIONS

Annual Fire Safety Report - A report containing certain fire statistics for the three most recent calendar years prior to publication of the report and fire safety policies and procedures for each on-campus student housing facility.

Annual Security Report - A report containing certain crime statistics for the three most recent calendar years prior to publication of the report and campus safety policies and procedures concerning the university's Clery Geography.

Campus Security Authority (CSA) - City of Auburn Police Division officers assigned to or responding to university Clery Geography; Auburn University Campus Safety & Security personnel;

other individuals who have responsibility for campus security but who do not work for the Department of Campus Safety & Security (including contracted security providers); or officials who have significant responsibility for student and campus activities outside of the classroom. A listing of personnel identified as CSAs is maintained by the Department of Campus Safety & Security.

Clery Geography-Auburn University's campuses; off-campus buildings and properties owned or controlled by the university or a registered student organization and used by students; and public property within or immediately adjacent to and accessible from each campus. A listing of properties included in the university's Clery Geography is maintained by the Department of Campus Safety & Security.

VII. POLICY PROCEDURES

1. This policy requires that Auburn University perform the following on an annual basis:
 - a. Identify and provide mandatory training to CSAs concerning their crime reporting obligations. All business, academic and other units will cooperate in university efforts to identify CSAs.
 - b. Request and collect reports of crimes made to CSAs and other municipal, county, and state law enforcement agencies.
 - c. Compile statistics of reported Clery Act crimes alleged to have occurred on or in Auburn University's Clery Geography, as reported to CSAs and other law enforcement. All business, academic and other units will cooperate in university efforts to identify Clery Geography.
 - d. Report Clery Act crime statistics and fire statistics to the United States Department of Education.
 - e. By October 1st each year, publish the university's Annual Security Report and Annual Fire Safety Report pursuant to the requirements of the Clery Act for each Auburn University "campus" as that term is defined under the Clery Act.
 - f. By October 1st each year, distribute notice of the availability of the university's Annual Security Report and Annual Fire Safety Report to current employees, enrolled students, prospective employees, and prospective students, together with a notice that includes a statement of the availability of the reports, the exact electronic address at which the reports are posted, a brief description of each report's contents, and a statement that the university will provide a paper copy of the reports upon request.
 - g. Publish and test emergency notification and evacuation procedures.
 - h. Provide and track programing and education to the campus community on crime prevention and security awareness, which encourages personal responsibility for security of self and security of others; sexual assault, domestic violence/dating violence, and stalking awareness, prevention, and bystander intervention; and fire safety response and awareness.

2. This policy requires that Auburn University perform the following on an ongoing basis:
 - a. Distribute emergency communications concerning certain reported emergencies, dangerous situations, or criminal incidents that pose an immediate, serious or continuing threat to the campus community depending on the nature and location of the threat reported, and subject to certain exemptions under the Clery Act.
 - b. Publish and provide access to a daily crime log that includes all criminal incidents and alleged criminal incidents reported to Campus Safety & Security, if they occurred within the university's Clery Geography or the patrol jurisdiction of the City of Auburn Police Division's University Precinct.
 - c. Publish and provide access to a fire log that records all reported fires occurring in Auburn University on-campus student housing facilities.
 - d. Provide a mechanism for reporting and investigation of missing students who reside in Auburn University on-campus student housing facilities.
 - e. Retain all records related to compliance with the above requirements for a minimum of seven (7) years for Clery Act compliance purposes. Other records retention requirements may apply that specify a longer retention period for some records.
 - f. Upon written request at any time, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the university against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

VIII. SANCTIONS

Not applicable.

IX. EXCLUSIONS

Not applicable.

X. INTERPRETATION

Executive Director, Campus Safety & Security

APPENDIX A

RELATED POLICIES

[*Crime and Emergency Reporting Policy*](#)