I. PURPOSE

Auburn University’s Faculty and Staff Athletic Ticket policy has been developed for employees, retirees, and qualifying employees of outside agencies who wish to purchase football, basketball, and baseball tickets for regular season home and away games and postseason bowl and tournament games. There are designated employee sections for football, basketball and baseball. Seats in all sections will be assigned using the priority point system.

II. POLICY

A. Full-time Employees

A.1 All full-time Auburn University employees are eligible to order two season tickets. If both spouses are employed at AU both spouses are allowed to purchase tickets. If one family member dies the surviving member can use the deceased points for one year. The points will then revert back to the surviving members existing points if both employees purchased tickets. If only one set of tickets were purchased the surviving spouse can continue to use those points of the deceased employee to purchase tickets.

A.2 Up through the 2015 season, tickets were allocated based on the priority point system established by the Committee on Intercollegiate Athletics. This point system was based on rank or grade, years of continuous service and years of purchasing tickets for employees hired prior to July 1, 2006 and years of purchasing tickets only for employees hired after June 30, 2006. For the 2006 season and beyond all employees received four points per year tickets were purchased.

SAMPLE:

Hired Prior to 2006:
An employee working here 10 years would look like this:
Base Pts + Yrs of Service Pts + Yrs of Ticket Purchases = Total Points
10 base points + 20 yrs of service points (10 x 2) + 40 ticket purchases (10 x 4) = 70 total points

Hired After 2006
Years of Ticket Purchases x Four Points
8 years x 4 points per year = 32 total points
A.3 For the 2015 season, Auburn University employees will be seated based on their points as designated in A.2 above. The 2015 season will be the last seating based on A.2 above.

A.4 For the 2016 season and moving forward, Auburn University employees will have their points adjusted to years of purchasing season tickets. No changes in seating will be made unless an employee requests an upgrade at the time of purchasing tickets and seats are available. Your seats will remain the same as the previous year. Any upgrades to seating will be based on years of purchasing season tickets only. No employee will be moved from their seat to accommodate an employee who wants an upgrade.

**SAMPLE:**

Years of Ticket Purchases x Four Points

A.5 Priority for allocation of employee season tickets will be first afforded to those who purchase season tickets the previous year. In the event of an oversubscription of football ticket orders, employees' orders not filled will be placed in a random selection system in that a limited number of tickets will be allocated on a random basis for the year of order only. Employees whose season ticket orders are not filled will have first priority on full price mini season ticket books.

B. **Retirees**

B.1 In order to be eligible to purchase tickets as a retiree, an employee must have been employed full-time at Auburn University as a state retirement system employee within one year preceding the official retirement date. Employees/Retirees who leave Auburn and retire within one year will not be automatically added to the ticket priority system. These retirees should contact the office of the Committee on Intercollegiate Athletics (844-4288).

B.2 Retirees will receive a 25% reduction in their priority points.

B.3 Retired employees should type "RETIRED" in the comment section and give the date of retirement, also indicate department or unit in which employed before retirement. Retired employees are urged to keep their mailing address up to date with the ticket office. In the event of the death of an eligible retiree who ordered season tickets in the year of his/her death, ticket ordering privileges will be extended to the surviving spouse for the next season only. If both spouses are retired from AU then both spouses are allowed to purchase tickets as a retiree. If one family member dies the surviving member can use the deceased points for one year. The points will then revert back to the surviving members existing points if both retirees purchased tickets. If only one set of tickets were purchased as
a retiree the surviving spouse can continue to use those points to purchase tickets.

B.4 The only retirees who receive emails are those who ordered season tickets the preceding year. Retirees who did not purchase tickets as active employees will not be added automatically to the ticket priority system, but must request this. Retirees who do not receive an email should contact the office of the Committee on Intercollegiate Athletics (844-4288).

C. Cooperating State and Federal Agencies

C.1 Beginning with ticket orders for the 2007-2008 season no additional employees of cooperating state and federal agencies will be added to the list of those who are eligible to order tickets. Those who have not ordered tickets in any of the previous five years will no longer have ticket ordering privileges. Employees of cooperating state and federal agencies lose employee ticket privileges upon retirement.

C.2 The only employees of cooperating state and federal agencies who receive emails are those who ordered season tickets the preceding year. Eligible cooperating state and federal agency employees who do not receive an email should contact the office of the Committee on Intercollegiate Athletics (844-4288).

D. Additional Information

D.1 Away Game Ticket Policy
An allotment of tickets will be available for eligible Faculty/Staff for each away game Auburn is scheduled to participate in. The number of tickets held for Faculty/Staff will depend on the number of tickets Auburn receives. Only Faculty/Staff who ordered season tickets for the current year will receive an email with a link to their ticket application. Those Faculty/Staff who login and RSVP will be in the random drawing for tickets to the away games. It will be the responsibility of the Faculty/Staff member to ensure the Ticket Office has the correct email address. The Faculty/Staff will have a short time to reply (24-48 hours). After the deadline to reply has passed, the drawing will be held to determine which Faculty/Staff are selected. Those Faculty/Staff selected will receive an email notifying them they can purchase up to two tickets with a link to their ticket application. After a short window (24-48 hours) the tickets not purchased will be reentered into an additional random drawing and the selection process will determine a new group who will be given a short period of time to purchase the remaining tickets.

The drawing will be tiered in that Faculty/Staff with the most points will have a greater chance of being selected.

D.2 Post Season Ticket Policy
An allotment of tickets will be held for eligible Faculty/Staff for each post-season event Auburn is selected to participate in. The number of tickets held for Faculty/Staff will depend on the number of tickets Auburn receives. Only Faculty/Staff who ordered season tickets for the current year will receive an email with a link to their ticket application. Those Faculty/Staff who login and RSVP will be in the random drawing for tickets to the post-season event. It will be the responsibility of the Faculty/Staff member to ensure the Ticket Office has the correct email address. The Faculty/Staff will have a short time to reply (24-48 hours). After the deadline to reply has passed, the drawing will be held to determine which Faculty/Staff are selected. Those Faculty/Staff selected will receive an email notifying them they can purchase up to two tickets with a link to their ticket application. After a short window (24-48 hours) the tickets not purchased will be reentered into an additional random drawing and the selection process will determine a new group who will be given a short period of time to purchase the remaining tickets.

The drawing will be tiered in that Faculty/Staff with the most points will have a greater chance of being selected.

D.3 **Group Seating Policy**
All members of a group who wish to sit together will have seat assignments based on the lowest priority of any member of the group. The order for each person in a group must have the names of all other members of the group typed in the comments section. Please note – if for the 2015 season an employee chooses to do a “sit-with”, this seat will become your seat for the group unless someone in the group requests an upgrade the following year and seats become available.

D.4 Employees are reminded the privilege of using tickets ordered under the priority point system may not be transferred. Selling faculty staff tickets at a profit is prohibited. Any individual violating said policy will be subject to penalties up to permanent loss of priority seating. This prohibition does not extend to the occasional free transfers of tickets to immediate family members or other University employees.

D.5 Checks and balances will be utilized to ensure tickets are not being purchased and transferred to other individuals. Email address, mailing address, checks and credit cards, etc. must match the information of the employee/retiree.

D.6 Faculty/Staff tickets will be handled the same as all other ticket allocation processes. i.e. this will be a computerized allocation.

D.7 If for any reason an employee/retiree chooses not to purchase tickets, the next year tickets are purchased the employee/retiree will receive tickets based on what is available. The employee/retiree will not be able to move above someone who purchased tickets the previous year regardless of the number of points the employee/retiree has accumulated.
D.8 If you feel your question/issue is not addressed in this policy please contact the Committee on Intercollegiate Athletics. Any issues not addressed are presented to the Priority and Seating subcommittee as an appeal. Information regarding the priority seating policies may be obtained by calling the office of the Committee on Intercollegiate Athletics at (334) 844-4288.

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