AUBURN UNIVERSITY

Application Procedures for Graduate School Admission

To apply for graduate study, submit to the Office of Graduate Admissions:

1. A formal application. Applications for admission are submitted online at www.grad.auburn.edu. Domestic applications must be accompanied by a fee of $60; international applications must be accompanied by a fee of $70. These fees may be paid online via credit cards or by checks or money orders (made payable to Auburn University).

2. One official transcript of all undergraduate- and graduate-level study from each school previously attended. An applicant who, because of current enrollment, cannot provide final transcripts at the time of application, must submit transcripts of all completed study, as well as incomplete transcripts from the current institution. Applicants do not need to provide transcripts for credits earned at Auburn University.

3. Standardized Graduate Record Examinations (GRE) general test scores are required for admission in all departments except the following: Community Mental Health; Industrial Design; Integrated Design and Construction; Landscape Architecture; Nursing; School Counseling; and Real Estate Development. The Physicians MBA program and the Executive MBA program do not require any standardized test for admission. The following programs require the Graduate Management Admissions Test (GMAT): Accountancy; Aviation and Supply Chain Management; Finance; and MBA. The following programs require the GRE or the GMAT: Hospitality Management and Management (GMAT preferred). The master of business administration program will allow the substitution of the GRE for the GMAT under some circumstances. International applicants must also submit Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) scores. Applications and dates for these tests may be obtained at many colleges and universities; by writing the Educational Testing Service, P.O. Box 6000, Princeton, NJ 08541-6000; by telephoning (609) 771-7670 for the GRE, (609) 771-7330 for the GMAT, or (609) 771-7100 for the TOEFL; or by accessing the Educational Testing Service website at www.ets.org.

4. Additional Materials. Academic programs typically require additional materials to evaluate an applicant’s potential for graduate study. Prospective students must also contact the department in which they wish to study to obtain information regarding additional admission requirements, such as writing samples and letters of recommendation. With the exception of the application, official transcripts, and
standardized test scores, which should be sent to the Graduate School, materials requested by programs should be sent directly to the academic department. Admission to any graduate degree program is granted by the dean of the Graduate School upon the recommendation of the department of proposed study. Applications and all other relevant material must be received by the Graduate School at least 45 days before the first day of class of the semester in which the student wishes to begin graduate study. International applicants should submit all required materials at least 90 days before the first day of class of the semester in which the student wishes to begin graduate study. Deadlines set by the Graduate School are listed in the front of this AU Bulletin. However, most academic units make admission decisions several months in advance. Thus, applicants should check with the department to which they seek admission to determine when materials should be submitted. Approval is valid for a maximum of 12 months beyond the beyond the entrance date given on the application, with the approval of the program admitting the student. If the student does not register during this period, a new request for approval must be submitted. Application materials become the property of Auburn University and may not be returned to the applicant or forwarded to other institutions.